



900 Bowman Rd. Ste. 303, Mount Pleasant, SC 29464  
843-654-9140 | [www.CharlestonRentalProperties.com](http://www.CharlestonRentalProperties.com)

## Maintenance Emergency List

Call **(520)-552-7854** after hours and follow the instructions (or **911** in case of an emergency) only if one or more of the criteria is met:

- Property hazard - Any hazard that may create a liability for management company.
- Fire, burning odor, or building fire. Call fire department first.
- Flood or running water that cannot be stopped or easily contained. Including roof leaks.
- No heat. If outside temperature is below 55 degrees.
- No A/C. If outside temperature is above 90 degrees.
- Entry way door that will not lock due to malfunction. Tenant lock-outs are not considered an emergency and the tenant is responsible for calling a locksmith.
- An unsecured entry where the tenant feels their safety is in jeopardy.
- Inoperable toilet if there is only one toilet in the property.
- Refrigerator not cooling.
- A/C system leaking water.
- No power/water. Please call your utility provider to report routine power outages.