



## Maintenance Emergency List

Call **(843) 606-0374** after hours and follow the instructions (or **911** in case of an emergency) only if one or more of the criteria is met:

- Property Hazard (any hazard that may create a liability for management)
- Fire, burning odor, or building fire/ smoke alarm in trouble mode
- Flood or running water that cannot be stopped or easily contained (including roof leaks)
- No heat (if outside temperature is below 55 degrees)
- No A/C (if outside temperature is above 90 degrees)
- Any entry door that won't unlock or lock due to malfunction (lock-outs are not considered an emergency)
- Any unsecured entry where the resident's safety is jeopardized
- Toilet is inoperable (if there is only one bathroom)
- Refrigerator is not cooling
- A/C leaks water
- No electricity/ water call **1-800-251-7234** (SCE&G) to report routine power outages