



RE-MARKETING REMINDERS

As we draw closer to the end of the current tenant lease, CRP will be performing a detailed inspection of the property after the tenant has moved out. As we prepare the property for marketing to the next resident, we will notify you of any cosmetic or improvements such as:

- **INSPECTION OF PROPERTY:**

- Painting, new carpet, caulking, pressure washing (when applicable) and landscaping.
- We always strive to maximize the return on your investment. We will be looking to increase rent as the market allows.

- **INSURANCE**

- Review your liability coverage to ensure you have the correct liabilities for your investment.
- Interested in renewing or switching carriers, contact our preferred Agent Heather Bosse with State Farm at 843-884-8119.
- Please be sure to provide us with a current copy of your declaration page

- **HVAC**

- Interested in Warranty or Preventative Services, please contact our preferred vendor Carolina Custom Air, LLC at 843-416-8227.

- **TERMITE**

- Review/update your Termite Bonds.

- **UTILITIES**

- Please be sure to notify the utility companies and have them switched to your name when there is any lapse in rental occupancy.

- **CONTACT INFORMATION**

- Any changes in address, email address, phone number or banking information, please let us know and we'll make the changes.

We sincerely appreciate your business and thank you for entrusting Charleston Rental Properties as your source for property management!

Mission Statement: To deliver the highest level of client and resident services through care, trust, and years of experience while engaging and giving back to the Charleston community.